


VACANCY NOTICE

File#10555

CS-376
REV(11/01)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	<p>TITLE OF POSITION: SEMI-SKILLED LABORER</p> <p>SALARY RANGE: (3410G) \$12.02-12.46</p> <p>Department or Agency Name: TRANSPORTATION</p> <p>Division/Section/Unit: _____</p> <p>Assignment's) / Comments: 40HR. WWK</p> <p>Shift and Days: M-F</p> <p>Restrictions/Limitations: _____</p> <p>Position Covered By Collective Bargaining Union Agreement: Yes X No _____</p> <p>Name of Bargaining Unit Union: LIUNA Local 808 R&F (EE-3330)</p> <p>There is* ___ is not X a Civil Service List for this position See A/B or Both for Specific Instructions</p> <p>*If a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position. R.I. Residency Required</p>
General Information to Candidate	<p>INSTRUCTIONS:</p> <p>A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position's indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u>, both the File Position Title and Number.</p> <p>Most Important - Please include the following information:</p> <ul style="list-style-type: none"> • The title of the position for which you are applying • Name of department where you are currently employed • Title of your present position and date you entered it • Your business telephone number • Date you entered State service • Present Union Affiliations <p>*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</p> <p>B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</p> <p>If indicated above that no civil service list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.</p> <p>C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</p> <ul style="list-style-type: none"> • Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position. • Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).
Statement of Duties	<p>DUTIES / RESPONSIBILITIES:</p> <p>To perform a variety of semi-skilled manual tasks of more than ordinary difficulty or responsibility requiring general mechanical aptitude, ability and experience. To assist in locating, marking, erecting and painting traffic signs. To drive a truck and to install and collect safety signs on roadways. To assist in sign fabricating, erecting, and repair of structures using construction power tools. To assist in cleaning and painting structures and equipment. To perform minor building repairs, and rough carpentry work of a kind not requiring the skill of a journeyman worker. To serve as a manual laborer. To do related work as required.</p>
Minimum Education & Experience	<p>EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:</p> <p>(A class specification describing the duties of the position and the minimum qualifications will be furnished upon request.)</p> <p>Education: Such as may have been gained through: completion of at least eight school grades; and Experience: Such as may have been gained through: employment in semi-skilled position in the construction and maintenance of roads, bridges, and buildings. Or, any combination of education and experience that shall be substantially equivalent to the above education and experience. Special Requirement: At the time of appointment must be physically qualified to perform assigned duties as evidenced by a physician's certificate.</p>
Where to Apply	<p>Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to:</p> <p>RIDOT /Office of Human Resources Two Capitol Hill, Room 214 Providence, RI 02903-1124</p> <p>Telephone #: 222-2572</p> <p>TTY/TDD #: 222-4971 (Telecommunication Device for the Deaf)</p> 

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER